

## Tax Preparer Attestation Form

### BANK STATEMENT DOC TYPE

## Instructions

ACC's bank statement doc type requires completion of this form by the borrower's tax preparer.

The form must be completed by an individual holding a valid license as a:

- CPA (Certified Public Accountant); or
- EA (Enrolled Agent); or
- CTEC registered tax preparer (California Tax Education Council); or
  
- Forms completed by a PTIN (Preparer Tax Identification Number) are not eligible on these loan programs. PTIN preparers are eligible on Prime Plus only.

Information related to the Tax Preparer:

- Provide a response to all sections.

Information related to the Borrower:

- Provide a response to all sections.

Expense Factor Statement (if necessary):

- **Unless completion is requested, please leave this section blank.**

The signature section must include tax preparer's wet Signature, License Number, Date, Printed Name, Phone Number and Phone Type. Esignatures are not acceptable. The license number must be verifiable online, or a copy of the license will be required.

## Tax Preparer Attestation Form

**Borrower Name:** \_\_\_\_\_

**Information related to the Tax Preparer:**

- What type of license do you hold? *NOTE: Only these three license types are acceptable. If you do not hold one of these license types, please do not complete the form.*
  - CPA (Certified Public Accountant)
  - EA (Enrolled Agent)
  - CTEC registered tax preparer (California Tax Education Council)
- How long have you held your license? \_\_\_\_\_ years \_\_\_\_\_ months

**Information related to the Borrower:**

- Is the borrower's business a legally formed entity, or do they operate as a sole proprietor without an entity name?
  - Legally formed entity (list name) \_\_\_\_\_
  - Sole proprietor
- What percentage of business does the borrower own? \_\_\_\_\_
- What date did the borrower's business or sole proprietorship begin? \_\_\_\_\_

**Expense Factor Statement (if necessary):**

- I have reviewed the borrower's and/or business's financial records and affirm their business expenses as a percentage of the gross annual sales/revenue is \_\_\_\_\_%.

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By signing below, I affirm that I understand the form's instructions. I have accurately represented the borrower's business on this form. The information presented on this form was verified through review of financial documents. I certify that I am independent from the borrower, mortgage broker, bank, and title company. I have no financial, or other interest in the business described other than assisting to complete tax, or financial records. I am not receiving any compensation contingent on the closing of any loan related to the borrower.

Signature: \_\_\_\_\_ License Number: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_ Type:  Cell  Land Line

**[e-signatures are NOT acceptable]**