



Email Completed form to

**matt.kurtz@accmortgage.com**

Broker Name \_\_\_\_\_

Person Requesting \_\_\_\_\_ Title \_\_\_\_\_

Loan Number \_\_\_\_\_

Borrower Name \_\_\_\_\_

Property Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

New Lender Name \_\_\_\_\_

New Lender Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

New Lender Contact's Email Address \_\_\_\_\_

*(Required if transfer letter is to be sent directly to new lender)*

Please confirm ACC has received the following items to expedite your request:

- Appraisal
- Appraisal Independence Certification
- Appraisal Invoice
- Appraisal E&O Insurance

Reason for Transfer, if loan's current status is not denied or withdrawn.

\_\_\_\_\_

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